

On Company Letter Head

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**Date:**

**Marketing Manager**

**BOC Card Centre**

**World Trade Center,**

**Colombo 01.**

**Tel:011-2325095/2205621**

**Fax:011-2325092**

**Dear Sir,**

With reference to my Visa/Master Affiliation Form submitted to you, if my/our organization average business volume in card operations (Per Terminal) is below the minimum level of Rs...../-... Per Month to justify allocating an Electronic machine, I wish to inform you that I am agreed to Pay Rs...../-... a monthly rental for EDC Machine to be installed to me/our organizations .

Hereby I/We give authority to deduct the above rental from my/our Account, as Particulars given below.

**Account No:** .....

**Account Name:** .....

**Bank Name & Branch:** .....

**Thank You**

**Yours Faithfully**

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**(Proprietor /Partner/Director)**  
**On Rubber Stamp**

